



BETTER TRAINING FOR SAFER FOOD

INFORMATION FOR NATIONAL CONTACT POINTS

Organisation and implementation of training activities on the
**Protected Designations Schemes
(GIs/TSG)**

under the "Better Training for Safer Food" initiative
Contract 2015 96 02, Phase 2





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ANNEX – Allocation of Seats



1. General information on the project

1.1 Objectives of the training activities

The BTSF training on the protected designations schemes (PDS) covers:

- protected designations of origin (PDOs)
- protected geographical indications (PGIs)
- geographical indications (GIs)
- traditional specialities guaranteed (TSG).

The overall training objective is to improve knowledge, and further harmonize the approaches and practices of EU Member States for an increased efficacy of their competent authorities and control bodies in verifying compliance with the EU legal provisions in the area of protected designations for wines, spirits, and agricultural products and foodstuffs.

The project consists of four courses which aim to ensure that Member States carry out their PDO/PGI/TSG/GI controls in conformity with the EU regulatory framework. A clear understanding of the requirements laid down in the EU horizontal and sector-specific legislation by the national competent control authorities, control bodies, national accreditation bodies and customs authorities is a crucial factor for the effectiveness of control systems. Furthermore, bringing together participants from different EU Member States will allow exchange of experience and best practices among them, as well as with participants from Non-EU countries.

The training is delivered in four different training courses organized in a series of 14 training sessions per project phase, as follows:

Course 1 => Training on the control of GIs in the wine sector – 5 training sessions;

Course 2 => Training on the control of GIs in the field of spirit drinks – 2 training sessions;

Course 3 => Training on the control of PDO/PGI/TSG in the field of agricultural products and foodstuffs – 2 training sessions;

Course 4 => Cross-sectorial training on market controls in the sectors of agri-food, wine and spirit drinks – 5 training sessions.

Each training session has a duration of 3 academic (4 calendar) days, from Tuesday noon (Day 1) to Friday noon (Day 4).

A **total of 425 participants** from EU Member States, Candidate Countries and selected Non-EU Countries will be invited to the training courses from December 2018 to March 2020.



1.2 Short description of topics per course

Course 1 – Training on the control of geographical indications in the wine sector

- **Topic 1:** PDOs/PGIs for wines in the context of EU quality policy and regulatory framework overview
- **Topic 2:** Control systems related to PDOs/PGIs for wines
- **Topic 3:** Planning and organization of control activity on PDO/PGI wines
- **Topic 4:** Official Controls on PDOs/PGIs wines
- **Topic 5:** Integration activities

Course 2 – Training on the control of geographical indications in the field of spirit drinks

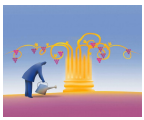
- **Topic 1:** GIs for spirit drinks in the context of EU quality policy and regulatory framework overview
- **Topic 2:** Control systems related to GIs for spirit drinks
- **Topic 3:** Planning and organization of control activity on GIs for spirit drinks
- **Topic 4:** Official controls on GIs for spirit drinks
- **Topic 5:** Integration activities

Course 3 - Training on the control of PDO/PGI/TSG in the field of agricultural products and foodstuffs

- **Topic 1:** PDO/PGI/TSG for agricultural products and foodstuffs in the context of EU quality policy and regulatory framework overview
- **Topic 2:** Control systems related to PDOs/PGIs/TSGs for agri-food products
- **Topic 3:** Planning and organization of control activity on PDOs/PGIs/TSGs products
- **Topic 4:** Official controls on PDO/PGI/TSG agricultural products and foodstuffs
- **Topic 5:** Communication and reporting related to official controls on PDOs/PGIs/TSGs agricultural products and foodstuffs
- **Topic 6:** Integration activity

Course 4 – Cross sectorial training on market controls

- **Topic 1:** EU single market and protection of geographical indication
- **Topic 2:** Overview on the sectorial specificities for wine, spirit drinks and agricultural products and foodstuffs with protected designations schemes
- **Topic 3:** Cross-sectorial market controls, fraud detection and food authenticity protection
- **Topic 4:** E-commerce controls on agri-food products, wines and spirits with protected names



1.3 Training locations

Course 1 - Wines	Course 2 - Spirits	Course 3 – Agri Food	Course 4 – Market Controls
Turin, ITALY	Warsaw, POLAND	Lisbon, PORTUGAL	Rome, ITALY
Bordeaux, FRANCE	Tallinn, ESTONIA		Prague, CZECH REPUBLIC





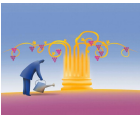
1.4 Calendar and deadlines for sending training application forms (TAFs):

TS	Course	Start	End	Location	Deadline for nominating participants and sending application forms
TS01	Course 4	04/12/2018	07/12/2018	Rome	Invitations sent, participants list closed
TS02	Course 1	22/01/2019	25/01/2019	Turin	3 December 2018
TS03	Course 4	12/02/2019	15/02/2019	Rome	4 January 2019
TS04	Course 3	05/03/2019	08/03/2019	Lisbon	22 January 2019
TS05	Course 1	02/04/2019	05/04/2019	Turin	19 February 2019
TS06	Course 4	21/05/2019	24/05/2019	Prague	09 April 2019
TS07	Course 2	18/06/2019	21/06/2019	Tallinn	07 May 2019
TS08	Course 2	10/09/2019	13/09/2019	Warsaw	30 July 2019
TS09	Course 1	08/10/2019	11/10/2019	Bordeaux	27 August 2019
TS10	Course 4	05/11/2019	08/11/2019	Prague	24 September 2019
TS11	Course 3	10/12/2019	13/12/2019	Lisbon	29 October 2019
TS12	Course 1	21/01/2020	24/01/2020	Bordeaux	10 December 2019
TS13	Course 4	18/02/2020	21/02/2020	Prague	07 January 2020
TS14	Course 1	17/03/2020	20/03/2020	Turin	04 February 2020

2. Selection process

2.1 Overview of seats allocation

In annex to this document you will find the detailed allocation of seats for each country per training session.



2.2 Participation

Target participants:

- competent authority staff involved in planning and coordinating control activities of the quality schemes (preferably at central level) as well as field inspectors involved in the delivery of such controls;
- staff of private control bodies to which specific tasks relating to control activities of the quality schemes may have been delegated;
- staff of national accreditation bodies and customs authorities involved in this sector.

Applicants to the four training courses must:

- fall within the target groups specified above;
- commit to disseminate the obtained knowledge among stakeholders in their home country;
- have a good working level of English;
- have preferably not attended Phase 1 training for the same course.

Participants' contribution

The attendance of each participant to the training courses will entail completing three surveys. These have been designed and launched by the European Commission in a strive for continuous monitoring and improvement of the quality and impact of the BTSF training activities:

- test of knowledge at the beginning and at the end of the training session;
- evaluation of the training session;
- impact and behaviour assessment / dissemination results two months after the training session.

Participants shall rest assured that the results of the above-cited surveys are anonymous; they are analysed and reported in bulk, and not individually or by country.

It is very important that each participant commits to disseminate the obtained knowledge among stakeholders in the home country after the training. For this purpose, each participant will receive a USB stick carrying all data from the training.

2.3 Application procedure

The selection process is carried out jointly by the National Contact Point of the beneficiary country and the Event Management Team. Each country has a planned number of participants per event¹ and an application would be expected for the respective session. In case an invited country is unable to find a suitable candidate in the foreseen deadlines this should be communicated to the Event Management Team as soon as possible, in order to be able to reallocate the seat to another country.

¹ In annex, the Seat Allocation for each country per training session



Tasks entrusted to the NCPs:

- a) According to the information provided by the Event Management Team, the NCPs shall take note of the overall number of participants which planned to be trained throughout the project's duration;
- b) The NCPs shall distribute the information about the training courses to the relevant national institutions and government bodies, and shall contact the Event Management Team if further information is required to facilitate the nominations;
- c) The NCPs shall select participants complying with the above mentioned selection criteria and request them to fill in the Training Application Form (TAF) already distributed to all NCPs;
- d) The NCPs shall send the TAFs to the Event Management Team at the latest by the dates indicated in section 1.4 for the relevant training and ensuring that all recommendations are being followed;
- e) In case of interest of more eligible candidates than the foreseen in the seat allocation table, the NCPs are free to send candidates to be included in a tentative reserves list which can later be activated in case another invited country cannot nominate participants for the training within the set deadlines.

Tasks of the Event Management Team:

- a) In due time before each training session, the EMT will send to all NCPs the Official Invitation which will contain a synthesis of all information provided here including the number of country applications requested for the specific session;
- b) Once an application is received by the EMT, they will liaise with the participant directly in order to proceed with all logistical arrangements

2.4 Practical arrangements

The European Commission will fund in full the visa, travel, accommodation, meals, and field visit costs for all training participants. No daily allowance will be paid on top of this. Any other costs are to be paid by participants themselves. For more details please refer to the [Participant's Guide](#).

3. Contacts

NSF Euro Consultants S.A Belgium is implementing this project as an external contractor to the European Commission.

For more information please feel free to contact the Project Manager (Ms Ogniana Glavoussanova-Mereteva) and the Event Management Team on the following e-mail:

e-mail: 2015.96.02@euroconsultants.be

Country	Global Alloc Seats - FIR	Course 1 Wines	Course 2 Spirits	Course 3 Agri-Food	Course 4 Mkt Controls	DETAILED	TS01	TS02	TS03	TS04	TS05	TS06	TS07	TS08	TS09	TS10	TS11	TS12	TS13	TS14	
Course							Course 4	Course 1	Course 4	Course 3	Course 1	Course 4	Course 2	Course 2	Course 1	Course 4	Course 3	Course 1	Course 4	Course 1	
Destination & Dates							Rome 04 Dec 18 07 Dec 18	Turin 22 Jan 19 25 Jan 19	Rome 12 Feb 19 15 Feb 19	Lisbon 05 March 19 08 March 19	Turin 02 April 19 05 April 19	Prague 21 May 19 24 May 19	Tallinn 18 June 19 21 June 19	Warsaw 10 Sept 19 13 Sept 19	Bordeaux 08 Oct 19 11 Oct 19	Prague 05 Nov 19 08 Nov 19	Lisbon 10 Dec 19 13 Dec 19	Bordeaux 21 Jan 20 24 Jan 20	Prague 18 Feb 20 21 Feb 20	Turin 17 March 20 20 March 20	
TOTAL ALLOCATED	425	145	61	64	155		30	30	32	32	31	31	31	30	29	31	32	28	31	27	
France	14	5	2	2	5		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Germany	14	5	2	2	5		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Italy	14	6	1	2	5		2	1	1	1	2	1		1	1	1	1	1	1		1
Poland	14	5	2	2	5		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Spain	14	6	1	2	5		1	2	1	1	1	1	1		1	1	1	1	1	1	1
United Kingdom	14	5	2	2	5		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Albania	9	3	1	2	3			1	1	1	1			1		1	1	1	1	1	
Austria	8	3	1	1	3				1	1	1	1			1	1		1			
Belgium	9	4	1	1	3		1	1			1		1		1	1	1			1	1
Bulgaria	10	4	1	1	4		1	1			1	1		1	1	1	1			1	1
Croatia	12	4	2	2	4		1	1	1	1	1	1	1	1	1	1	1	1	1		
Cyprus	10	4	2	2	2		1	1		1	1		1	1		1	1	1	1		1
Czech Republic	11	4	1	2	4		1	1		1		1		1	1	1	1	1	1	1	1
Denmark	9	3	1	1	4			1	1	1		1	1			1		1	1	1	1
Estonia	7	2	2	1	2		1	1		1			1	1						1	1
Finland	8	2	1	1	4		1	1	1	1		1		1						1	1
FYROM	7	2	1	2	2		1			1		1	1		1		1				1
Greece	9	3	1	2	3				1	1	1	1		1	1		1	1	1	1	
Hungary	13	5	3	2	3		1	1		1	1		1	2		1	1	1	1	1	2
Ireland	12	4	2	2	4			1	1	1		1	1	1	1	1	1	1	1	1	1
Latvia	9	2	2	2	3		1	1	1	1		1	1	1	1	1		1			
Lithuania	10	4	1	1	4			1	1	1		1	1		1	1		1	1		1
Luxembourg	6	2	1	1	2				1	1	1	1		1	1						
Malta	7	3	1	1	2		1	1					1				1	1	1	1	1
Montenegro	5	1	1	1	2		1				1		1				1		1		
Netherlands	7	2	1	1	3		1	1				1		1		1	1	1	1		
Portugal	11	5	1	2	3		1	1		1	1			1	1	1	1	1	1	1	1
Romania	11	4	2	1	4		1			1	1	1	1	1	1	1	1	1	1	1	1
Serbia	10	3	2	1	4				1	1	1	1	1	1	1	1	1	1	1	1	1
Slovakia	8	3	1	1	3		1		1	1	1	1	1			1	1	1	1	1	1
Slovenia	8	4	1	1	2			1	1	1	1	1	1					1	1		1
Sweden	9	3	1	1	4		1		1			1	1		1		1	1	1	1	1
Turkey	5	1	1	1	2				1	1				1	1					1	
Azores (PT)	2	1			1				1		1										
Canary Islands (ES)	3	1		1	1				1						1		1				
Guadelupe (FR)	2		1		1							1		1							
La Réunion (FR)	1		1										1								
Madeira (PT)	1	1													1						
Martinique (FR)	1		1										1								
Iceland	2	1			1				1		1										
Norway	2	1			1										1					1	
Switzerland	2	1			1											1					

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Course							Course 4	Course 1	Course 4	Course 3	Course 1	Course 4	Course 2	Course 2	Course 1	Course 4	Course 3	Course 1	Course 4	Course 1	
Destination & Dates							Rome 04 Dec 18 07 Dec 18	Turin 22 Jan 19 25 Jan 19	Rome 12 Feb 19 15 Feb 19	Lisbon 05 March 19 08 March 19	Turin 02 April 19 05 April 19	Prague 21 May 19 24 May 19	Tallinn 18 June 19 21 June 19	Warsaw 10 Sept 19 13 Sept 19	Bordeaux 08 Oct 19 11 Oct 19	Prague 05 Nov 19 08 Nov 19	Lisbon 10 Dec 19 13 Dec 19	Bordeaux 21 Jan 20 24 Jan 20	Prague 18 Feb 20 21 Feb 20	Turin 17 March 20 20 March 20	
TOTAL ALLOCATED	425	145	61	64	155		30	30	32	32	31	31	31	30	29	31	32	28	31	27	
Algeria	1				1				1												
Armenia	3	1	1		1		1						1					1			
Bosnia Herzegovina	3	1			2				1							1					1
Georgia	3	2			1						1									1	
Jordan	1	1																1			
Kosovo	1				1		1														
Israel	1				1							1									
Moldova	3	2			1										1					1	
Morocco	2			1	1				1							1					
Tunisia	1				1				1												
Azerbaijan	2	1		1											1			1			
Ukraine	2		1		1		1							1							
Argentina	3	1	1		1				1		1		1								
Brazil	4	1	1		2		1							1		1					1
Chile	4	2	1		1					1			1			1			1		
Colombia	2			1	1		1		1												
Costa Rica	1				1				1												
Dominican Republic	1		1											1							
Ecuador	1				1																1
Guatemala	1				1							1									
Honduras	1				1				1												
Mexico	2		1	1					1				1								
Nicaragua	1				1										1						
Panama	1				1															1	
Paraguay	1	1							1												
Peru	2		1		1									1						1	
El Salvador	1				1										1						
Guyana	1		1										1								
Jamaica	1		1											1							
Haiti	1			1													1				
Uruguay	1	1																1			
Cameroon	1			1													1				
Senegal	1			1					1												
Burkina Faso	1			1													1				
South Africa	2	2							1												1
Ivory Coast	1				1															1	
Ghana	1			1					1												
Rwanda	1				1							1									
Kenya	1	1									1										
Cambodia	2			1	1							1					1				
China	2	1			1					1										1	
India	3	1		1	1							1		1		1					1
Indonesia	1				1		1														
Kyrgyzstan	1				1				1												
Malaysia	1				1							1									
Philippines	1		1											1							
Russia	2	1	1							1			1								
Saudi Arabia	1				1				1												
South Korea	2	1			1									1	1						
Thailand	2	1		1						1							1				
Singapore	1				1						1										
Sri Lanka	1			1					1												
Vietnam	3	1		1	1				1	1					1						